

INDIAN COUNCIL OF CERAMIC TILES AND SANITARYWARE
CIN No.U74999DL1990NPL038848

22th August, 2016

26TH ANNUAL GENERAL MEETING

ALL MEMBERS
ALL MEMBERS OF THE BOARD (DIRECTORS)
AUDITOR

NOTICE is hereby given that the Twenty Sixth Annual General Meeting of the Members of Indian Council of Ceramic Tiles and Sanitaryware will be held **on Friday the 16th September, 2016 at 12 Noon at Mohta Room, PHD House, 4/2 Siri Institutional Area, August Kranti Marg, New Delhi 110 016 to transact the following business:-**

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on March 31, 2016, together with the Report of the Auditors' there on and the Report of Board of Directors.
2. To elect members of the Board (Directors) in accordance with the Articles of Association of the Council.
3. To appoint Chairman and three Vice-Chairmen out of the members of the Board.
4. To consider, review and if thought fit, to pass with or without modification, the following resolution:

"RESOLVED THAT pursuant to the provisions of Section 139 of the Companies Act, 2013 (the Act) and other applicable provisions, if any, of the Act and the Company (Audit and Accounts) Rules 2014 as amended from time to time, M/s. J S Johar & Associates, Chartered Accountants having Registration No.084733, retiring Auditors of the company be and are hereby re-appointed as Statutory Auditors of the Company from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the company on a remuneration as mutually agreed between the Board of Directors and the Auditors".

New Delhi
22nd August, 2016

By order of the Chairman
Authorised by the Board of Directors

Registered Office
PHD House, 4th Floor
4/2 Siri Institutional Area
August Kranti Marg
New Delhi – 110 016

-sd-
(P. K. SHARMA)
Secretary General

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY (the proxy need to be one of the**

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members of ICCTAS only and no other person) TO ATTEND AND VOTE AT THE MEETING INSTEAD OF HIMSELF/ HERSELF, THE INSTRUMENT OF APPOINTING PROXIES SHALL HOWEVER BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY EITHER IN PERSON OR THROUGH POST NOT LESS THAN 48 (FORTY EIGHT) HOURS BEFORE THE COMMENCEMENT OF THE MEETING.

Encl.:

1. Audited Financial Statements of the Company for the financial year ended on March 31, 2016, together with the Report of the Auditors' there on and the Report of the Board of Directors.
2. The proxy form.
3. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

Item 2 of Ordinary Business

As per Article 18(2) of the Articles of Association of Indian Council of Ceramic Tiles and Sanitaryware maximum number of Members on the Board can be 20.

Presently, there are 9 Members on the Board.

1. Mr. A. K. Kajaria
2. Mr. Bimal Kumar Ruia
3. Mr. Harjivanbhai Ghodasara
4. Mr. Mansukhbhai Kaila
5. Mr. M. K. Daga
6. Mr. Mukeshbhai Patel
7. Mr. P. N. Trivedi
8. Mr. Shreekant Somany
9. Mr. Vijay Aggarwal

Out of the above 9 Members the following 3 members are retiring by rotation.

1. Mr. A. K. Kajaria
2. Mr. M. K. Daga
3. Mr. Shreekant Somany

All the retiring members are eligible to be re-elected.

In addition to the above Directors the following were appointed as Additional Directors by the Company to hold that office upto the date of the next Annual General Meeting.

1. Mr. Rajnish Sacheti
2. Mr. T Seshagiri Rao
3. Mr. Sarat Chandak

The above are also eligible for election.

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U74999DL1990NPL038848

Name of the Company: INDIAN COUNCIL OF CERAMIC TILES AND SANITARYWARE

Registered Office: PHD House, 4th Floor, 4/2 Siri Institutional Area
August Kranti Marg, New Delhi - 110016.

Name of the member (s) :	_____
Registered Address :	_____ _____
E-mail Id :	_____
CIN No. :	_____

I/We, being the member (s) of INDIAN COUNCIL OF CERAMIC TILES AND SANITARYWARE hereby appoint

1. Name : _____

Address : _____

E-mail Id : _____

Signature : _____, or failing him

2. Name : _____

Address : _____

E-mail Id : _____

Signature : _____, or failing him

3. Name : _____

Address : _____

E-mail Id : _____

Signature : _____

As our proxy to attend and vote (on a poll) for us and on our behalf at the 26th Annual General Meeting of the company, to be held on the 16th day of September 2016 at 12 Noon at New Delhi and at any adjournment thereof.

Signed this _____ day of _____ 2016

Signature of Member

Signature of Proxy holder (s)

Rupee one Revenue Stamp

Note:-This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company at PHD House, 4th Floor, 4/2 Siri Institutional Area, August Kranti Marg, New Delhi - 110016, either in person or through post not later than 48 hours before the commencement of the meeting.